



FOX VALLEY MONTESSORI SCHOOL  
850 North Commonwealth Avenue | Aurora, Illinois 60506 | (630) 896-7557

Dear Friend of Fox Valley Montessori School,

Fox Valley Montessori School (FVMS) in Aurora, Illinois, is happy to announce our 19th Annual Gala, “Let the Good Times Roll at Mardi Gras”, which will take place at Two Brothers Roundhouse on Saturday, March 4, 2017. With this letter, we invite your help and support.

Our school is a 45+ year-old member of this community and as a 501(c)(3) not-for-profit school, we rely entirely on fundraising and tuition to support the school. The proceeds from this event will go towards supporting and improving our classroom programs, including our ground-breaking STEM (Science, Technology, Engineering, and Math) curriculum.

Understanding the importance of early childhood education, we strive to create a community where families of all income levels can share a high expectation for their child’s learning. In partnership with the Dunham Fund, we have been proud to expand and welcome 20 children to our Fox Valley Montessori John C. Dunham Early Childhood Outreach program and hope to continue to grow this effort even more.

**Your help can come in many forms, and donations are tax deductible.** We accept gift certificates, products, sponsorships, monetary donations, and services for our auction. These donation options fall into two categories, sponsor or donor. Sponsors receive various benefit options including advertising, tickets and/or product features. Both donors and sponsors will be recognized in our auction program that is distributed to all FVMS families and auction attendees.

To become a sponsor or a donor, simply fill out the enclosed form and return it to the address at the top of this letter or via email at [Benefit@FoxValleyMontessori.org](mailto:Benefit@FoxValleyMontessori.org). For more information about our school, please take a look at our website, [www.FoxValleyMontessori.org](http://www.FoxValleyMontessori.org), or call the school at (630) 896-7557.

Thank you for considering our request. Without the generous support of businesses like yours, Fox Valley Montessori School would not exist.

Sincerely,

Denise Monnier, Head of School  
Caitlin Hazelton, Chair for the 19th Annual Gala  
Jessica Baer, Co-Chair for the 19th Annual Gala



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## Donor Form

Thank you for considering Fox Valley Montessori School's 19th Annual Gala as a worthy cause to support.

Please complete the information below to ensure you are properly acknowledged for your gift in the auction program.

**To ensure proper recognition in our event program, return this form along with your donation by January 30, 2017 to:**

Attention: Gala Committee  
Fox Valley Montessori School  
850 N. Commonwealth Ave.  
Aurora, Illinois 60506

If you prefer, we are more than happy to pick up the donation. Please contact the school to make arrangements. Any questions or concerns may be directed to Head of School, Denise Monnier, at (630) 896-7557.

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**Company or Individual Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Mailing address:** \_\_\_\_\_

**Phone/fax/email:** \_\_\_\_\_

**Description of donation:** \_\_\_\_\_

Please send promotional materials related to the item donated, i.e. menus, brochures, photos, and/or information of your company.

**Monetary Value of Donation: \$** \_\_\_\_\_

**Valid Dates:** \_\_\_\_\_

**Please list restrictions on use of donation, if any:** \_\_\_\_\_

Advertising opportunities are available to businesses wishing to advertise in our Annual Gala program, school directory or school yearbook. For more information about advertising opportunities, please call the school at (630) 896-7557.



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Sponsor Form

Thank you for considering Fox Valley Montessori School's 19th Annual Gala, "Let the Good Times Roll at Mardi Gras", as a worthy cause to sponsor.

Please fill out this form so that we may ensure that you are properly acknowledged in the program. We would like to remind you that all sponsorship opportunities are considered a cash donation. If you are interested in donating a product or service please fill out the Donor Information form as well.

Each package offers several advertising opportunities for your business. Please mark your package choice below and email a .jpg logo file to benefit@foxvalleymontessori.org.

Four sponsorship packages: Full Event Sponsor (\$5,000), Carnival (\$1,000), Parade (\$500), and Masquerade (\$250). Each package includes a list of benefits such as tickets, advertising spots, and social media mentions.

Business Name (as it is to appear in the program and website): \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

To ensure proper recognition in our event program, Return this form with payment by January 30, 2017 to:

Attention: Gala Committee
Fox Valley Montessori School
850 N. Commonwealth Ave.
Aurora, Illinois 60506

If you are looking for other sponsorship opportunities or additional information about these sponsorship opportunities, please contact Denise Monnier, Head of School; at (630) 896-7557 or email at Denise@FoxValleyMontessori.org.

Thank you for your generous donation.